

**DEMAREST BOARD OF EDUCATION**  
**COW and REGULAR SESSION MEETING MINUTES**  
**County Road School – Media Center**  
**November 15, 2022**  
**7:00 P.M.**

I. OPENING

- A. The meeting was called to order by President Holzberg at 6:30 pm.
- B. Present: Brillhart, Cantatore, Choi, Governale, Lee, Verna, Holzberg.  
Absent: None  
Also present: Mr. Fox/ Superintendent and Ms. Kelly Business Administrator/ Board Secretary

II. ADJOURN TO EXECUTIVE SESSION

- A. The Board determined it will enter into executive session for the following reasons:
  - 1. Negotiations
  - 2. Legal
  - 3. Student matter - discipline
- B. It was moved by Cantatore seconded by Governale and approved by unanimous voice vote of those present to approve the following resolution to enter the executive session:

**WHEREAS**, in order to protect the personal privacy and to avoid situations wherein the public interest might be disserved, the Open Public Meetings Act permits public bodies to exclude the public from that portion of a meeting at which certain matters are discussed;

**WHEREAS**, the length of the closed executive session is estimated to be thirty minutes, after which the Regular Public Meeting will reconvene and proceed with business where formal action may or may not be taken;

**NOW THEREFORE BE IT RESOLVED**, that consistent with the provision of N.J.S.A. 10:4-12(b), the Board of Education will now adjourn to executive session to discuss items stated above; and

**BE IT FURTHER RESOLVED**, that the Board hereby declares that its discussion of the aforementioned subjects will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

- C. It was moved by Verna, seconded by Cantatore and approved by unanimous voice vote of those present to convene executive session at 7:00 P.M.

III. REOPEN PUBLIC MEETING

- A. It was moved by Cantatore , seconded by Governale to reopen the Regular Meeting to the public at 7:00 P.M.

## XI. OTHER REPORTS AND PRESENTATIONS

### A. Principal Mazzini reviewed the following:

- Baloo the service dog and Ms. Cara of the Demarest Library participated in our reading session in the media center.
- The Demarest Police Department visited the pre-school classrooms.
- The children participated in the fire awareness program.
- 3rd graders make predictions.
- 4th grade participated in career day.
- Mr. Mazzini reviewed the Response to Intervention protocols.
- Coming up: Parent/teacher conferences 11/21, book fair 11/30-12/1, end of 1st trimester 12/7, winter concert 12/9 and pre-school open house 12/12.

### B. Principal Mazzini reviewed the following for Mr. Regan:

- Start Strong assessment was given in October. Thanks to Ms. Rinckhoff, Ms. Stevens and Mr. Reynoso for their leadership on this.
- On October 13th we lost power and had an evacuation to St. Joseph's parish and are pleased with the way it was conducted.
- 8th grade visited N.V.R.H.S. for an orientation on 10/14.
- 7th grade visited the Bronx Zoo in conjunction with their biology class on 10/21.
- Halloween was adorable. Many students wore costumes and the student council had a costume contest.
- Volleyball and soccer teams both had a great season and demonstrated excellence in sportsmanship.
- On 11/8 our teachers held parent teacher conferences.
- Marking period one ended last week and report cards go out this Friday.
- Upcoming: 5th and 6th grade dance 11/18, didgeridoo presentation through our cultural arts committee 11/30.

## XII. REVIEW OF AGENDA

- A. Board members reviewed the items.

## XIII. PUBLIC COMMENT

There was no motion for public comment being no one from the public was present.

## XIV. ACTIONS

### A. Instruction – Staffing

1. It was moved by Brillhart, seconded by Governale and approved by unanimous roll call vote of those present to approve the provisional employment of the following substitute teachers, for remainder of the 2022/2023 school year, as recommended by the Chief School Administrator. Employment status would become effective upon candidates compliance with P.L. 1986, c. 116 (revised 6/30/98) and N.J.S.A. 19A:6-7.7
  - Bernadine Avila
  - James Berbig
2. It was moved by Brillhart, seconded by Governale and approved by unanimous roll call vote of those present to approve the request of Katelyn Hubener, second grade teacher at Luther Lee Emerson School, budget code 11-120-100-101-050-00-00, for paid sick leave from August 30, 2022 through November 11, 2022, and unpaid FMLA/NJFLA and child rearing

4. It was moved by Choi, seconded by Governale and approved by unanimous roll call vote of those present to accept the resignation of Michelle Miller, lunch aide at Luther Lee Emerson School, effective November 4, 2022, as recommended by the Chief School Administrator.
5. It was moved by Choi, seconded by Governale and approved by unanimous roll call vote of those present to approve the provisional employment of Rasim Ferati, lunch aide, Step 10, beginning November 21, 2022, as recommended by the Chief School Administrator. Employment status would become effective upon candidates compliance with P.L.1986, c.116 (revised 6/30/98) and N.J.S.A. 19A:6-7.7

**D. Support Services – Board of Education**

1. It was moved by Governale, seconded by Cantatore and approved by unanimous roll call vote of those present to approve the following request for facilities use on the following dates, in accordance with policy 7510, as recommended by the Chief School Administrator:

<b>Event</b>	<b>Date(s) and time</b>	<b>Location</b>
PTO Book Fair	11/28-12/2	LLE gymnasium
PTO Book Fair	3/7-3/10	DMS gymnasium and courtyard

2. It was moved by Governale, seconded by Cantatore and approved by unanimous roll call vote of those present to approve the attendance of the following workshops, with all hotel, meals and travel reimbursed at the statutory rates per NJ OMB guidelines, as recommended by the Chief School Administrator:

<b>Name/Title</b>	<b>Event</b>	<b>Registration Fee</b>
Kelly Stevens Supervisor of Curriculum, Instruction and Assessment	Techspo Atlantic City 1/25-1/27	\$515.00

3. It was moved by Governale, seconded by Cantatore and approved by unanimous roll call vote of those present to approve the second and final reading of the following Policy, as recommended by the Chief School Administrator:

P5512 Harassment, Imitation and Bullying

4. It was moved by Governale, seconded by Cantatore and approved by unanimous roll call vote of those present to approve the agreement with Northern Valley Regional High School, for shared services for Bergen County Region III Special Services in the amount of \$682,290.00, for the 2022/2023 school year, as recommended by the Chief School Administrator.
5. It was moved by Governale, seconded by Cantatore and approved by unanimous roll call vote of those present to approve the agreement with Northern Valley Regional High School, for shared services with the Northern Valley Curriculum Consortium, in the amount of 3.5%

**NOW THEREFORE, BE IT RESOLVED** that the Demarest Board of Education hereby authorizes the school business administrator to submit the attached Comprehensive Maintenance Plan for the Demarest School District in compliance with the Department of Education Requirements.

12. It was moved by Governale, seconded by Cantatore and approved by unanimous roll call vote of those present to approve the following request for facilities use on the following dates, in accordance with policy 7510, as recommended by the Chief School Administrator:

\*modified from September 20, 2022 D.1.

Event	Date(s) and time	Location
DAA	Saturdays January 7- March 25 8:45 AM - 12:15 PM	LLE APR
DAA	Monday - Friday October 17-March 27 5:45 PM - 9:15 PM	LLE gym and APR

13. It was moved by Governale, seconded by Cantatore and approved by unanimous roll call vote of those present to approve the attached grants from the Demarest PTO, as recommended by the Chief School Administrator.

\*modified from September 20, 2022 Education requirements.

**E. Support Services – Fiscal Management**

1. It was moved by Verna, seconded by Lee and approved by unanimous roll call vote of those present to confirm the following October 2022 payrolls as recommended by the Chief School Administrator:

October 15	\$ 501,161.19
October 31	\$ 459,746.90

2. It was moved by Verna, seconded by Lee and approved by unanimous roll call vote of those present to approve the October 2022 in office checks in the amount of \$223,107.00, November 15, 2022 budget checks in the amount of \$501,645.08, as recommended by the Chief School Administrator, as follows:

<u>Subtotal Per Fund</u>	<u>Amount</u>
11 General Current Expense	\$ 553,664.14
12 Capital Outlay	\$ 153,696.22
20 Special Revenue Fund	\$ 1,344.01
30 Capital Projects Fund	\$ 16,047.71
Total Bills:	\$724,752.08

3. It was moved by Verna, seconded by Lee and approved by unanimous roll call vote of those present to approve the following resolution, as recommended by the Chief School Administrator:

Receipt of Certification from Board Secretary

Pursuant to N.J.A.C 6:20-2.13 (d), I, Antoinette Kelly certify that as of October 31 ,2022, no budgetary line item account has obligations or payments (contractual orders) which in total exceeds the amount appropriated by the district Board of Education pursuant to N.J.S.A 18A:22-8 and 18A:22-8.1.

None at this time.

XVII. EXECUTIVE SESSION

A. There was no motion to enter the executive session.

XVIII. ADJOURNMENT

A. It was moved by Verna, seconded by Governale and approved by unanimous voice vote to adjourn the meeting at 7:50 P.M.

Sincerely,

A handwritten signature in blue ink that reads "Antoinette Kelly". The signature is written in a cursive, flowing style.

Antoinette Kelly  
Business Administrator and Board Secretary